

**SPRINGFIELD UTILITY BOARD**  
**ANNEX BOARD ROOM – 223 A STREET, SUITE F, SPRINGFIELD, OREGON**

The meeting location is wheelchair-accessible. For the hearing-impaired, an interpreter can be provided with 48 hours' notice prior to the meeting. To arrange for this service, call 541-744-3603.

*"The Mission of the Springfield Utility Board is to provide safe, reliable, cost-effective utility related services to the citizens and businesses of the Springfield community."*

**February 12, 2020**

**EXECUTIVE SESSION – 5:00 p.m.**

The Springfield Utility Board will meet in executive session pursuant to ORS 40.225, ORS 192.660(2)(i), and ORS 192.660(2)(e); attorney-client privilege, to review the General Manager performance evaluation for 2019, and to deliberate with persons designated to negotiate real property transactions. The executive session is closed to the public.

**REGULAR BOARD MEETING – immediately following the executive session at approximately 6:00 p.m.**

**A G E N D A**

- I. CALL TO ORDER
  - A. Pledge of Allegiance
- II. CONSENT AGENDA – Action Items 5 min
  - A. Approval of Minutes
  - B. Approval of Accounts Paid Listing
  - C. Award/Approve of Bids/Proposals
    - 1. Bid No. 01.20, Lower Roof Construction
    - 2. Bid No. 02.20, Distribution Transformers
    - 3. Bid No. 2020-01, Statements of Qualification Architect/Engineer
    - 4. SOQ 2020-04, OS Engineering – ESC & WSC Backup Generators
- III. BUSINESS FROM THE AUDIENCE
- IV. BUSINESS FROM THE BOARD
  - A. Presentation on Proposed Electric Rate Increase 10 min
  - B. Public Hearing on Proposed Electric Rate Increase 5 min
  - C. Consideration of Resolution 20-02, Approving Natural Hazard Mitigation Plan – *Action Item* 10 min
- V. BUSINESS FROM THE GENERAL MANAGER
  - A. U.S Ignite Grant 10 min
  - B. Downtown Voltage Conversion 10 min
  - C. Customer Communication 10 min
  - D. McKenzie Treatment Plant Check-In 10 min
  - E. Telecommunications Update 5 min
  - F. TEAM Springfield Update 5 min
- VI. BUSINESS FROM THE BOARD
  - D. Board Policy Review – *Action Item* 10 min
  - E. Summary of General Manager Evaluation Process – *Action Item* 10 min
  - F. Discussion on General Manager Compensation Structure 10 min
  - G. Board Member Updates 5 min
  - G. Future Board Agendas 5 min
  - Total Time 120 min
- VI. ADJOURNMENT

**EXECUTIVE SESSION – immediately following the regular board meeting at approximately 7:30 p.m.**

The Springfield Utility Board will also meet in closed executive session pursuant to ORS 40.225, ORS 192.660(2)(e), and ORS 192.660(2)(f); attorney-client privilege, to deliberate with persons designated to negotiate real property transactions, and to consider information exempt by law from public inspection.

**SPECIAL SESSION – immediately following the 7:30 p.m. executive session at approximately 8:00 p.m.**

The Springfield Utility Board will meet in special session, if needed, for any potential discussion or Board action as related to property matters. This meeting is open to the public.