

**SPRINGFIELD UTILITY BOARD
BOARD ROOM – ANNEX BUILDING, 223 A STREET, SPRINGFIELD, OREGON**

The meeting location is wheelchair-accessible. For the hearing-impaired, an interpreter can be provided with 48 hours' notice prior to the meeting. To arrange for this service, call 541-744-3603.

“The Mission of the Springfield Utility Board is to provide safe, reliable, cost-effective utility related services to the citizens and businesses of the Springfield community.”

April 8, 2020

EXECUTIVE SESSION – 4:00 p.m.

The Springfield Utility Board will meet in executive session pursuant to ORS 40.225, ORS 192.660(2)(e), and ORS 192.660(2)(f); attorney-client privilege, to deliberate with persons designated to negotiate real property transactions, and to consider information exempt by law from public inspection. The executive session is closed to the public.

Due to the Governor's executive order to *Stay Home, Save Lives*, and SUB's response to the situation, the public is encouraged to join the special session and regular board meeting/public hearing via conference call. Join conference call meetings by following these instructions:

1. Call-in via telephone or cell phone: DIAL **1-978-990-5000**
2. When prompted, enter the conference ACCESS CODE: **483933**, followed by the # key
3. We ask you please consider muting your phone to block out any background noise, (unless speaking to the Board during allowed time)

The public may access the special session, regular board meeting/public hearing at SUB's Board Room, located in the Annex Building at 223 A Street, Springfield. **Six feet social distancing will be required**, and equipment will be sanitized between each individual public comment.

SPECIAL SESSION – immediately following the executive session at approximately 5:00 p.m.

The Springfield Utility Board will meet in open special session for any further potential discussion or Board action as related to property matters.

REGULAR BOARD MEETING – immediately following the executive session at approximately 6:00 p.m.

A G E N D A

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| I. CALL TO ORDER | |
| A. Pledge of Allegiance | |
| II. CONSENT AGENDA – ACTION ITEMS | 5 min |
| A. Approval of Minutes | |
| B. Approval of Accounts Paid Listing | |
| C. Award/Approve of Bids/Proposals | |
| 1. Stoel Rives - Water Management Conservation Plan & Water System Master Plan for 2020 | |
| III. BUSINESS FROM THE AUDIENCE | |
| IV. BUSINESS FROM THE BOARD | |
| A. Presentation on Proposed Delay to Effective Date of Approved Electric Rate Increase | 10 min |
| B. Public Hearing on Proposed Delay to Effective Date of Approved Electric Rate Increase | 5 min |
| C. Resolution 20-04, Approving Delay to Effective Date of Electric Rate Increase – ACTION ITEM | 5 min |
| V. BUSINESS FROM THE GENERAL MANAGER | |
| A. Presentation on SUB's 2019 Annual Audit | 10 min |
| B. General Manager Voluntary Temporary Straight Time Pay Reduction – ACTION ITEM | 5 min |
| C. Request for Consideration of Savings if GM Voluntary Pay Reduction is Authorized – ACTION ITEM | 5 min |
| D. Update on Current Situation and Potential Financial Impacts | 20 min |
| 1. Correspondence from IBEW 659 | |
| 2. \$3.50 Charge Suspension Retroactive to 3/17 – Update | |
| 3. Recommended Electric Bill Payment Assistance to Team Springfield Members – ACTION ITEM | |
| 4. Additional Funding for Project Share – ACTION ITEM | |
| 5. Other | |
| E. Disclaimer and Release of Interest for Easement – ACTION ITEM | 5 min |
| F. Resolution 20-05, Approving Temporary Employee Policies to Apply to General Manager – ACTION ITEM | 5 min |
| G. Resolution 20-06, Approving Emergency Procurement Procedures – ACTION ITEM | 5 min |
| H. Telecommunications Update | 5 min |
| I. TEAM Springfield Update | 5 min |
| VI. OTHER BUSINESS FROM THE BOARD | |
| A. Board Policy Review | 5 min |
| B. Board Member Updates | 5 min |
| C. Future Board Agenda Items | <u>5 min</u> |
| Total Time | 105 min |
| VI. ADJOURNMENT | |