

# SPRINGFIELD UTILITY BOARD

BOARD ROOM – ANNEX BUILDING, 223 A STREET, SPRINGFIELD, OREGON

The meeting location is wheelchair-accessible. For the hearing-impaired, an interpreter can be provided with 48 hours' notice prior to the meeting. To arrange for this service, call 541-744-3603.

*“The Mission of the Springfield Utility Board is to provide safe, reliable, cost-effective utility related services to the citizens and businesses of the Springfield community.”*

**March 25, 2020**

## SPECIAL SESSION BOARD MEETING

**4:00 p.m.**

This meeting will be held **via conference call** (see details below). The purpose of this meeting is to allow the Board to consider a potential modification to delay the effective date of the previously approved increase to SUB's electric utility rates, as well as to discuss the current state of the COVID-19 situation and related Utility operational issues.

The public is invited to join the special session via conference call, and will be allowed the opportunity to address the Board prior to any action. The easiest way to join is by following these instructions:

1. Using a telephone or cell phone, DIAL 1-781-448-4386
2. When prompted, enter the conference PIN ID: 84295
3. Please consider muting your phone to block any background noise, (unless speaking to the Board during the time allowed)

The public will also have access to the special session board meeting via a speaker and telephone conference connection at SUB's Board Room, located in the Annex Building at 223 A Street, Springfield. Six feet social distancing will be required and equipment will be sanitized between each public speaker.

## **A G E N D A**

### I. CALL TO ORDER

### II. BUSINESS FROM THE AUDIENCE

### III. CURRENT BUSINESS

A. WSC SOQ: 2020-06, OS Engineering, Arc Flash Risk Assessment – Action Item	5 min
B. Current State of the COVID-19 Situation	10 min
1. Federal Action / Potential Action	
2. State Action / Potential Action	
3. Local Action / Potential Action	
4. SUB Role	
C. Enterprise-wide Planning in Place	5 min
D. Measures re: Health, Safety, and Welfare of Employees	5 min
E. Measures re: Management of SUB Facilities	5 min
F. Measures re: Health, Safety, and Welfare of Customers	10 min
(Including Consideration to Postpone the Effective Date of the Electric Rate Increase)	
G. SUB Operational Concerns (Vendors, Contractors, Supply Chain Disruption, IT Capability, etc.)	5 min
H. SUB Financial Concerns (Impact on Budget and Response)	5 min
I. Potential Board Policies and Status of Employee Policies	10 min
J. Internal and External Communications	<u>5 min</u>
Total Time	65 min

### IV. ADJOURNMENT