

SPRINGFIELD UTILITY BOARD
223 A STREET, SUITE F, SPRINGFIELD, OR 97477
PHONE 541-746-8451

The meeting location is wheelchair-accessible. For the hearing-impaired, an interpreter can be provided with 48 hours notice prior to the meeting. To arrange for this service, call 541-744-3603.

“The Mission of the Springfield Utility Board is to provide safe, reliable, cost-effective utility related services to the citizens and businesses of the Springfield community.”

February 14, 2018

SPECIAL SESSION BOARD MEETING

5:00 p.m.

The Springfield Utility Board will meet in Special Session to discuss potential positions on federal and state legislative issues and APPA’s policy resolutions. This meeting will be held in SUB’s Board Meeting Room at 223 A Street, Suite F, Springfield. *This meeting is open to the public.*

ETHICS/PUBLIC RECORDS TRAINING

This meeting will begin at immediately following the Special Session, **at approximately 5:40 p.m.**

Members of SUB’s legal counsel have scheduled a meeting with the Board, just prior to the regular Board meeting, to give a training on ethics and public records to SUB Board members. This training will be held in SUB’s Board meeting Room at 223 A Street, Suite F, Springfield. *This meeting is open to the public.*

REGULAR BOARD MEETING

This meeting will begin at immediately following the Ethics/Public Records Training, **at approximately 6:00 p.m.**

A G E N D A

- I. CALL TO ORDER
 - A. Pledge of Allegiance 5 min
- II. CONSENT AGENDA 5 min
 - A. Approval of Minutes: January 10 Special Session & Regular Board Meetings
 - B. Approval of Accounts Paid Listing: January 2017
 - C. Award/Approval of Bids/Proposals:
 - 1. Bid for Fleet Vehicles / (2) Dodge Crew Cab Pickups & (1) Dodge Journey – Electric Div.
 - 2. Bid No. 2018-02, Pavement Restoration for G Street – Water Division
 - 3. Proposal Over \$50K – Survey & Potholing for Mill St, E St, and 4th St – Water Division
 - 4. Bid No. 7.1.18, New Phone System – Management Information Services
- III. BUSINESS FROM THE AUDIENCE
- IV. BUSINESS FROM THE BOARD
 - A. Consideration of Proposed Board Policy: Evaluation of General Manager’s Job Performance 10 min
- V. BUSINESS FROM THE GENERAL MANAGER
 - A. Presentation on SUB’s Emergency Operations Plan Activation 15 min
 - B. Springfield Telecommunications Update 10 min
 - C. Request for Authorization for Street Light Financial Assistance to the City of Springfield 10 min
 - D. Board Travel Policy and Procedure Update 10 min
 - E. TEAM Springfield Update 5 min
 - Total Meeting Time 70 min
- VI. ADJOURNMENT