



You Can Play While We Do the Work

With SUB's convenient, free Auto-Pay service, your utility payment is automatically deducted from your checking or savings account. Leaving you free to play, snooze, or do other important things.

You still get a monthly statement from SUB, showing current charges and the previous month's payment. And, of course, the automatic payments will be reflected on your monthly bank statement.

Just follow these simple steps to get started.

- #1 Make sure your SUB account is paid in full in order to initiate this program.
- #2 Complete and detach the Auto-Pay Authorization Form.
- #3 Attach a check with **"VOID"** written across it. A deposit slip will not be accepted in replacement of a voided check.
- #4 Mail them to SUB, P.O. Box 300, Springfield, OR 97477; or include them with your next payment. Allow two weeks for processing.

Once you've completed these steps, just sit back and save, save, save on checks, stamps, envelopes. And – most important – your time and effort. What could be easier?

Auto-Pay Authorization Form

Fill out the following information as it appears on your bill:

Last Name First Name

Service Address

City State Zip

Mailing Address

City State Zip

Home Phone Day Phone

SUB Account Number

I authorize SUB to initiate a deduction from my financial institution and authorize the transfer of payment to SUB in the amount showing as Amount Due on my monthly bill.

Signature of Checking/Savings Account Holder

Mail this form, along with **voided** check to SUB, P.O. Box 300, Springfield, OR 97477 — or enclose it with your current payment in the SUB-addressed envelope. Please allow two weeks for processing.

Please note: If you prefer to have your payment drawn from your savings account, please contact SUB at 541-746-8451 for instructions.